

# Contract Placement Application

Name			
Business Name			Website:
Address			
City/State/Zipcode			
Country			
E-mail			
Office Phone	( ) ( ) ( )		
Cell Phone	( ) ( ) ( )		

**Best time to contact you:** AM \_\_\_\_\_ PM \_\_\_\_\_

**Describe your Business Services:**

**How long have you been in business?** \_\_\_\_\_ **How many employees?** \_\_\_\_\_

Annual Sales Volume:			
Do you have Janitorial Equipment?			
Do you have Workman Compensation?			

Do you have General Liability Insurance and Bond? Yes No

Can you strip & wax floors? Yes No
Can you shampoo carpets? Yes No
How far are you willing to travel? 25 miles 50 miles 100 miles 200 or more miles
How many days are you willing to work? 1 3 5 7
Do you have reliable transportation and car insurance? Yes No
Are you willing to take a Substance/Drug Screening? Yes No
Do your workers have uniforms? Yes No
How many managers do you have?
Do you have Facility Management experience? Yes No How many years?
Do you have startup capital? Yes No
Do you have a training program? Yes No
Are you currently a Certified Member? Yes No If yes, when?

Do you have business license/tax id #?	
Do you have a business bank account? Yes No	
How soon are you prepared to begin a new contract?	
For Medical Accounts do you understand the importance of universal precautions? Yes No	
Do you have an inspection program? Yes No	
Do you have an office location or are you using your home or garage to operate the business?	
What is your business entity? Sole Proprietor Partnership Corporation	
What is your goal for the next 5 years?	
Do you have a business partner? Yes No	
Do you do any type of advertising for your business?	If yes, what please explain?
Do you have a business accountant or bookkeeper? Yes No	
Do you have a supply vendor for equipment and supplies? Yes No	
Have you ever been a part of a franchise? Yes No	
Have you ever managed an account on a long-term basis? Yes No	
Have you ever been in a management position? Yes No	
Are you new to the commercial cleaning business? Yes No	
Would you be willing to start with smaller Accounts until you're able to handle larger ones? Yes No	
How much contract annual revenue are you looking to receive?	
How many Accounts can you handle at one time?	
Are you willing to attend a training workshop before contract placement?	
Do you perform any type of maintenance work? Yes No	
Do you inspect your equipment regularly for good working condition? Yes No	
Do you know how to buff floors? Yes No	
Do you have Professional Business Etiquette? Yes No	
Do you prefer long-term or short-term Accounts?	
Please list the types of Equipment & Supplies that you have:	
Signature	
Date	

Please mail your application for **Contract Placement** to PO Box 7134 Huntsville, AL 35807 Attn: Contract Placement Program